The MDCR was developed by the ACC ~~p~~Process ~~s~~Standardization ~~w~~Working ~~g~~Group (PSWG) and is subject to change based on future work by the PSWG.

The MDCR worksheet can be used by the MSP, ESP and UDC to communicate the following transactions:

Notification Type	Timing Requirement
Scheduling	At least 5 working days prior to scheduled work date
Rescheduling	Changes to schedule by 2 p.m. (AZ time), 1 workday prior to scheduled exchange date.
Un-scheduling	Changes to schedule by 2 p.m. (AZ time), 1 workday prior to scheduled exchange date.
~~EMI response from ESP requesting UDC metering selections~~	~~At least 5 working days prior to scheduled work date~~
Exceptions	~~UDC will communicate any exceptions to the MSP within 2-business days of the receipt.~~ Any exceptions will be communicated to the appropriate party within 2-business days of receipt.

1. The MDCR will be e-mailed as an Excel, 8 ½ X 14 landscape.

2. ~~MSP~~ MDCR submittal must **only** contain new or revised transactions. Unchanged previously sent transaction(s) must be excluded.

3. Any exceptions will be communicated ~~to the MSP by the UDC will be~~ on a single MDCR worksheet and will contain **only** the exception transaction(s). Any previously sent transaction(s) will be excluded.

4. Corrections to the MDCR may be submitted via e-mail and must include the file name for correlation.

File Naming Convention

MDCRYYYYMMDDSENDERRECEIVER--S.xls

MDCR	Type of form being sent
YYYY	Year
MM	Month
DD	Day
SENDER	Acronym for market participant sending MDCR
RECEIVER--	Acronym for market participant receiving MDCR
S	Sequence (1, 2, 3, etc.) to support multiple files sent on a single day from the same "Sender" to the same "Receiver"

File name examples:

20000501NWECUC1.xls   20000501NWECUC2.xls
20000501TEPAPSES1.xls   20000501TEPAPSES2.xls